

Final
**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING
Tuesday, September 22, 2015
10:00 a.m.
MRPC Building
4 Industrial Drive, St. James, MO 65559**

Call to Order

Brady Wilson called the September 22, 2015 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:00 a.m.

Members Present: Arthur Cook, Brady Wilson, Craig French, Darrell Duncan, James Morgan, Gary Gilliam, Marvin Wright, Steve Vogt, Randy Verkamp, Ray Mortimeyer, Ray Schwartze, Jay Whittaker and Darrell Skiles.

Members Absent: Tom Shabel, J.J. Tune, and Larry Miskel.

Staff and Guests Present: Tammy Snodgrass, Roxie Murphy, Jill Hollowell, Ryan Dunwoody, Ken Ramsey and Mary Ann Gorrell.

Approval of Agenda

Ray Mortimeyer made a motion to approve the agenda for the meeting. Darrell Duncan seconded the motion, which passed unanimously.

Approval of Minutes

Steve Vogt made a motion to approve the minutes of the May 5, 2015 Ozark Rivers Solid Waste Management District Executive Board meeting. Gary Gilliam seconded the motion, which passed unanimously.

Advisory Committee Meeting

Staff presented a summary of the advisory committee meeting held on Aug. 18, 2015. The committee's recommendations included more education/awareness activities, adding another HHW site and increased media to inform the general public about ORSWMD programs.

Review and Approval of District Grant Applications

Staff presented 2015 district grant applications to the board for review and approval. The following grants were submitted:

	<u>Applicants</u>	<u>Requested</u>
1	Phelps Co Tough on Trash X	11,900.00
2	Waynesville R-VI School District-Go green tiger recycling III	27,955.00
3	The Curators of the University of Missouri	10,000.00
4	Edutainer: In-the Green Production Presents Jack Kauffmann	15,000.00
5	Maries Co recycling for environmental excellence	7,272.00
6	City of St. James	37,947.30

7	Dixon Area Caring Center	20,560.00
8	Intergovernmental Educational Recycling Program	11,487.64
9	Dixon High School-The Choice is yours-Waste it or Recycle it.	9,190.00
10	Lowes Landscaping-Cuba	28,600.00
11	Gregory Buescher-Full Circle	10,000.00
12	Kaleidoscope Discovery Center	29,857.00
13	MRPC-Rolla-St. Robert-HHW Collections	35,687.68
14	MRPC-Education, Public awareness and Business Outreach	35,523.57
15	MRPC-Special waste collections (appliance, ewaste, tires)	25,047.60
16	MRPC-Community outreach and assistance	20,000.00

The board reviewed and ranked each grant in the order presented. The following is the ranking and the amount of funding that was approved, motion follows.

1	MRPC-Rolla-St. Robert - HHW collections	\$ 24,484.18
2	MRPC-Education, Public Awareness and Business Outreach	\$ 35,523.57
4	Dixon Area Caring Center	\$ 20,560.00
5	Phelps Co Tough on Trash X	\$ 11,900.00
6	MRPC-Special waste collections (appliance, ewaste, tires)	\$ 24,484.18
7	Maries Co recycling for environmental excellence	\$ 7,272.00
8	Intergovernmental Educational Recycling Program	\$ 11,487.64
9	Dixon High School- The choice is yours-Waste it or recycle it	\$ 9,190.00
10	The Curators of the University of Missouri	\$ 10,000.00
11	Edutainer: In-the Green Production Presents Jack Kauffmann	\$ 6,600.00
12	<i>Kaleidoscope Discovery Center*</i>	\$ 5,000.00
13	<i>City of St. James*</i>	\$ 9,916.10

James Morgan made the motion to decrease the Community Outreach grant to \$5,000 and fully fund the remaining grants as reviewed. Darrell Skiles seconded the motion, which passed unanimously with Brady Wilson abstained on reviewing and voting on the grant for MRPC - Rolla and St Robert - HHW collections. Ray Schwartze abstained on reviewing and voting on the Maries County Recycling for Environmental Excellence.

*Note: Following this meeting, staff found formula errors in the spreadsheet used to score and rank grants. The executive committee was made aware of the errors and on October 23, 2015 voted to accept recommendations made to partially fund two additional grants, *Kaleidoscope Discovery Center and City of St. James*, whose scores were elevated above 70%. (See Attachment A)]

Finance/Budget Report

Tammy Snodgrass presented the financials for both ORSWMD operating and grant. She also explained that although the district operations grant came in under budget by \$3,400.24 for the 2014-2015 fiscal year, staff time ran over the contract amount by \$4,143.50. She explained that this was due to extra trips made to Jefferson City to provide information to legislators and attend interim committee meetings; as well as bringing on a new staff person who worked with Nongluk for a time before Nongluk retired. Ms. Snodgrass asked approval from the board for the contract overage along with approval of the financials. Statement of operating revenues and expenditures for the month ending August 31, 2015 shows the total revenue over expenditures is \$2.23 and for August 31, 2015 the total revenue over expenditures is (\$14.17). The operating balance sheet as of June 30, 2015 shows the total liabilities and fund equity of \$40,008.25 and for August 31, 2015 the total liabilities and fund equity of \$29,771.96. The grants statement of revenues and expenditures for the month ended June 30, 2015 shows revenues over expenditures at (973.20) and for August 30, 2015 shows revenues over expenditures at \$173.71. The grants balance sheet as of June 30, 2015 shows total liabilities and fund equity of \$322,031.23 and for August 30, 2015 shows total liabilities and fund equity of \$381,229.05.

Randy made a motion to approve the financials as presented, including the \$4,143.50 overage in staff time on the administration contract. Ray Mortimeyer seconded the motion, which passed unanimously.

Chairman's Report

Brady Wilson updated everyone on the Advisory Committee meeting. Suggestions were concentrating on more education in the seven county district. The following members were present: Joel Burken Civil, Arch & Environ Engr. Missouri S&T; W. Cooter Callahan, Operations and Brady Stewart, Engineer, Timber Ridge Landfill; Keith McCarthy Assistant Director, Rolla Technology Institute; Greg Edwards, Instructor of Communication State Technical College of Missouri; Sarah Massengale, Community Development Specialist University Extension, Dent County; Brady Wilson, Director, City of Rolla, Environmental Services; and Debbie Wisdom, Proprietor, Wisdom Roofing, Rolla. Overall, members exchanged good ideas and suggestions. All members were invited to participate in the process for updating the district's Solid Waste Management Plan.

Old Business

District grants:

Jill Hollowell updated the board on the following grants:

- K2014-12 Maries County—the staff requested approval of the final report and final reimbursement request; return remaining balance to district; release 15% retention and close the grant. Marvin Wright made the motion to approve request. Arthur Cook seconded the motion, which passed unanimously.
- K2014-05 Waynesville R-VI School District— Staff asked for approval of withholding \$183.39 in retention. A letter will be sent to the Waynesville administrator explaining the penalty due to sub-standard reporting and documentation. Steve Vogt made the

motion to retain \$183.39 and sending the letter of explanation. Gary Gilliam seconded the motion, which passed unanimously.

- K2013-14 Enhancement Inc. — Staff requested approval to close the grant; there was no retention as the board approved to waive retention on May 6, 2014. Gary Gilliam made the motion to close the grant. James Morgan seconded the motion, which passed unanimously.

New Business

- Nominations for the executive committee –James Morgan and Arthur Cook were nominated. Ray Mortimeyer made the motion to cease nominations and approve the nominations received for the executive committee. Steve Vogt seconded the motion, which passed unanimously.
- Nominations for Achievements in Solid Waste Management Awards
The board reviewed nominations received and voted on selections to be recognized at the annual banquet on December 1, 2015. The nominations are as follows:

Phelps County Courthouse/Gary Hicks, Phelps County Commissioner for facility recycling

Duane Gavisk, (Rolla) for public employee (Phelps County Tough on Trash)

Treva Imes, (Rolla) for citizen/volunteer involvement

Community Partnership Resale Shop (Rolla) for non-profit organization

Randy Verkamp made the motion to approve the nominations as presented. Ray Mortimeyer seconded the motion which passed unanimously.

Other Business

City and County Updates:

Due to time constraints no updates were given.

Setting of Date and Time for Next Meeting

The next meeting of the Ozark Rivers Solid Waste District Full Council will be December 1, 2015 at 5:30 p.m., with annual dinner following at 6:30 p.m.

2015 Sub-grantee Workshop is planned for December 15, 2015 at MRPC.

Adjournment

Being no further business, Darrell Skiles, made a motion to adjourn. Ray Mortimeyer seconded the motion, which passed unanimously. The meeting adjourned at 3:16 p.m.

Chairman, Brady Wilson

Date

Attest

Date